

PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
(Agency)

Department: Various Legal Divisions	PR No. <u>022-06-094</u>	Date: <u>June 27, 2022</u>
Section:	SAI No.	Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
	lot	<p>PROCUREMENT, DELIVERY, AND ASSEMBLE OF PROPERTY, PLANT, & EQUIPMENT (PPE) AND SEMI-EXPENDABLE PROPERTIES</p> <p>Technical Specification for Property, Plant, & Equipment (PPE) Properties:</p> <p>A. Conference Table – Four (4) pieces</p> <p>i. 10-Seater Conference Table - One (1) piece <i>Minimum Specifications:</i> <i>Shape:</i> Rectangular Shape <i>Materials:</i> Table Top – Clear Tempered Glass Table Legs – Tubular Steel Spray Paint – Black (Glossy) <i>Estimated size/dimensions:</i> 274cm (L) x 90cm (W) x 74cm (H) (For Desuasido Division)</p> <p>ii. 8-Seater Conference Table - One (1) piece <i>Minimum Specifications:</i> <i>Shape:</i> Oval shape <i>Materials:</i> Table Top – Non-Tinted Smoked Tempered Glass Table Legs – Tubular Steel Spray Paint – Black (Glossy) <i>Estimated size/dimensions:</i> 201cm (L) x 111cm (W) x 76cm (H) (For Liwag Division)</p> <p>iii. 10-Seater Conference Table - One (1) piece <i>Minimum Specifications:</i> <i>Shape:</i> Rectangular shape <i>Material:</i> Table Top - Clear Tempered Glass Table Legs – Tubular Steel Frame / Marine Plywood Laminated <i>Estimated size/dimensions:</i> 304.8cm (L) x 121.92cm (W) x 76.2cm (H) (For Alafriz Division)</p> <p>iv. Convertible Conference Table - One (1) piece <i>Minimum Specifications:</i> <i>Feature:</i> 6 to 8 Seater Convertible Table <i>Shape:</i> Rectangular shape <i>Materials:</i> Table Top – Tempered Glass (Sil Aluminum Clear)/ White Satin Glass Table Legs – Veneer on Solid Wood / MDF Matte Lacquer <i>Estimated size/dimensions for 8 seater table:</i> 210cm(L) x 90cm(W) x 74cm(H) (For Torres Division)</p>	1	Php 300,000.00 VAT INCLUDED	Php 300,000.00

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		<p>B. SOFA</p> <p>i. L-Type Sofa</p> <p><i>Minimum Specifications:</i></p> <p><i>Feature:</i> Detachable 2pcs Sofa</p> <p><i>Materials:</i> Fabric and color Gray (Provide Swatches for final approval)</p> <p>Chrome legs</p> <p>With high resilience seat foam</p> <p><i>Estimated Seat Depth: max 53cm</i></p> <p><i>Estimated Size:</i></p> <p>Sofa 1 - 72"L x 24"W X 32" H (or less than 32"H)</p> <p>Sofa 2 - 54"L x 24"W x 32"H (or less than 32"H)</p> <p>(For (Villamor Division))</p>			
	lot	<p>TECHNICAL SPECIFICATIONS FOR SEMI-EXPENDABLE PROPERTIES</p> <p>A. Chairs – Forty Three (43) pieces</p> <p>i. Office Chair for Assistant Solicitor General / Sr. Executive Chair – One (1) piece</p> <p><i>Minimum Specifications:</i></p> <p><i>Materials:</i> Genuine Leather</p> <p>STG mechanism with 5 position lock</p> <p>Adjustable elastic back</p> <p>Aluminum five star base, silent wheels</p> <p><i>Estimated size/dimensions:</i></p> <p>67cm (L) x 64cm(W) x 111cm (H)</p> <p>ii. Office Chair for Lawyers / Jr. Executive Chair – Fourteen (14) pieces</p> <p><i>Minimum Specifications:</i></p> <p><i>Materials:</i> Nylon Mesh Back and Foam Padded Seat</p> <p><i>Features:</i> Flexi Chair with Headrest</p> <p>Height adjustable armrests and lumbar support</p> <p>Maximum recline at 115° with a tilting mechanism that locks at default position</p> <p><i>Estimated Dimensions:</i></p> <p>Recline & Locking: 100°, 108°, 116°, 130°</p> <p>Height Adjustability: 5cm</p> <p>Depth Adjustability: 3cm</p> <p>Maximum Recline: 130°</p> <p>Backrest Minimum Load Capacity: 128 kg</p> <p><i>Lumbar Support:</i></p> <p>Height: 12.5cm from bottom of backrest</p> <p><i>Arm Rest:</i></p> <p>Arm Rest Height: 17 - 24.5cm</p> <p>Arm Rest Angle: 20° inward and 20° outward</p> <p>Chair Height: 120 - 130cm</p> <p>Seat Depth: 47cm</p> <p>Seat Minimum Load Capacity: 150 kg</p> <p>iii. Conference Chair - Twenty (20) pieces</p> <p><i>Minimum Specifications</i></p> <p><i>Materials:</i> Mesh Back and Foam Padded Seat</p> <p><i>Features:</i> Flexi Chair without Headrest</p> <p>Height adjustable armrests and lumbar support</p> <p>Maximum recline at 115° with a tilting mechanism that locks at default position</p> <p><i>Estimated Dimensions:</i></p> <p>Recline & Locking: 100°, 108°, 116°, 130°</p>	1	Php 700,000.00 VAT INCLUDED	Php 700,000.00

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		<p>Height Adjustability: 5cm Depth Adjustability: 3cm Maximum Recline: 130° Backrest Minimum Load Capacity: 128 kg <i>Lumbar Support:</i> Height: 12.5cm from bottom of backrest <i>Arm Rest:</i> Arm Rest Height: 17 - 24.5cm Arm Rest Angle: 20° inward and 20° outward Chair Height: 120 - 130cm Seat Depth: 47cm Seat Minimum Load Capacity: 150 kg (For Desuasido & Alafriz Divisions)</p> <p>iv. Conference Chair - 8 PCS - TORRES DIVISION <i>Minimum Specifications</i> <i>Materials:</i> 100% polyester Black Fabric Polyurethane Foam Pad <i>Feature:</i> Without armrest Chrome Metal Base Rubber Swivel Caster Gas Lit Height Adjustment <i>Estimated Size/Dimensions:</i> Height: 112cm Seat depth: 45cm Seat width: 54cm Depth: 72cm Seat Height: 47cm-59cm Width: 62cm</p> <p>B. Office Table for Lawyers – Seven (7) pieces i. Lawyer's Table <i>Minimum Specifications</i> <i>Materials:</i> Marine Plywood in Melamine Finish <i>Features:</i> 1 Central Drawer with a Minimum of 4 to 6 Hanging Drawers on the Side complete with lock and key With Grommet <i>Estimated size/dimensions:</i> 140cm(W) x 80cm(D) x 74cm(H)</p> <p>C. Sofa – Two (2) pieces i. 3-seater Sofa - One (1) piece <i>Minimum Specifications</i> <i>Materials:</i> Black leatherette with arm and backrest (Provide Swatches for final approval) High resilience seat foam <i>Estimated size/dimensions:</i> 213cm L x 50cm W x 44cm H (For Nachura Division)</p> <p>ii. 3-Seater Sofa - One (1) piece <i>Minimum Specifications</i> <i>Design:</i> Bench type (without arm/back rest) <i>Materials:</i> Fabric and Color Gray (Provide Swatches for final approval) High resilience seat foam <i>Estimated size/dimensions:</i> 182cm L x 50cm W x 44cm H (For Desuasido Division)</p>			

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		<p><i>Please see attached Terms of Reference:</i></p> <p>I. Qualifications of the Contractor II. Warranties of the Contractor III. Terms of Payment IV. Delivery of Schedule</p> <p>Delivery should be completed within ninety (90) calendar days from receipt of Notice to Proceed (NTP).</p> <p><i>Attached: Memorandum and Approved Terms of Reference (TOR) from Technical Working Group of the Property, Plant & Equipment and Semi-Expendable Properties for FY 2022</i></p>			

FUNDS AVAILABLE:

[Signature]
BERNADETTE M. LIM
 DIRECTOR IV,
 OFFICE OF THE
SOLICITOR GENERAL

RECEIVED
 JUN 29 2022

Time: *3:13 PM* SECRETARIAT By: *[Signature]*
 Control No.: _____

Amount in Words: **One Million Pesos Only** Php **1,000,000.00**

Purpose: **For Bidding**

Prepared By:	Recommending Approval:	Approved by:
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
SHERA JANE B. SOLON	EDITHA R. BUENDIA	JOSE C. CALIDA
Administrative Officer V	Director IV, HRMAS	Solicitor General



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